



## VENDOR APPLICATION

Callander's Annual

**FunFest & Canada Day Celebration**

**Saturday, June 28, 2025**

**Centennial Park & Callander Community Centre**

### 1 CONTACT INFORMATION – *for contact on parade day in case of changes*

ORGANIZATION NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

### 2 VENDOR CATEGORY

(Vendor fees as per By-law). (Internal note: ADMIN Misc. FunFest).

- ☐ Handmade Products/Artisan Vendor (\$30 + HST, 10 a.m. to 3 p.m.) (10 x 10 tent/space)
- ☐ Snack and/or Refreshment Vehicle (\$30 + HST, 12 p.m. to 3 p.m.\*) (10 x 10 tent/space)  
*\* Can stay until 10 pm if fireworks take place as planned, if desired.*
- ☐ Community Group (Free, 10 a.m. to 3 p.m.) (10 x 10 tent/space)

**Note:** All festivities will take place at Centennial Park.

Rain Plan - If there is rain, we may relocate to Bill Barber Arena (covered outdoor rink) at the Callander Community Centre, 1984 Swale St. Callander. Rain plan is to be determined.

### 3 INSURANCE

Insurance will be covered by the Municipality of Callander. You will be contacted if special insurance is required.

### 4 PAYMENT AND TERMS

- Full payment must be received with registration. There will be no refund in case of cancellation.
- Cash, cheque or debit payments will be accepted at the Callander Municipal Office 280 Main St North Callander between 8:30 am – 4:30 pm Monday – Friday (Excluding Statutory Holidays).
- Applications will be reviewed by vendor coordinators. Successful applicants will be notified promptly.
- The Municipality of Callander is not liable for damages to displays.
- Vendors are responsible for any tables, chairs, garbage bins and coverage from the weather they may need.
- Vendor layout maps and parking instructions will be sent to you five days before the event.
- Vendors are permitted to begin set up at 8:00 am and are requested to stay for the duration of the event.
- Centennial Park vendors: All vehicles must be removed by 10:30 am, to leave room for the FunFest Parade.

## 5 BUSINESS DESCRIPTION

Please indicate the nature of your business and description for promotional purposes: \_\_\_\_\_

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## 6 BUSINESS LOGO & SOCIAL LINKS

Please attach a pdf, png, or jpg of your logo for promotional purposes as well as links to your website and social media pages.

## 7 PRODUCT DESCRIPTION

a) Please provide a list of the kind of products you wish to sell and the prices. Feel free to provide photographs.

PRODUCT	PRICE	DESCRIPTION

b) Are you planning to use a generator? Yes No

**8 FOOD VENDORS** - Please provide details regarding food preparation, power source, size of vehicle and other relevant information:

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## 9 HEALTH UNIT APPROVAL

**ALL VENDORS SELLING FOOD ITEMS MUST PRESENT A HEALTH UNIT APPROVAL BEFORE THE EVENT.**

Please contact the North Bay Parry Sound District Health Unit at 705-474-1400. An application form is available at the Health Unit's website. The letter/approved Health Unit form must be displayed within your unit during the event. Failure to do so will result in the removal of your unit.

## 10 GARBAGE

We ask all vendors to assist with keeping their booth space and surrounding area clean and tidy, to facilitate a professional-looking show. We also encourage vendors to minimize packaging of products that generate waste. Please discard all garbage in available bins upon completion of the event.

## 11 NO VEHICLES ON GRASS

## 12 FUNFEST CONTACT

Events Committee: [events@callander.ca](mailto:events@callander.ca)

## 13 SIGNATURE

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Your name (please print)

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Signature

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Date

**Please retain a copy of this application for your records.**